



Center for Teaching & Learning

SPRING 2020
March 3-May 7

PROFESSIONAL DEVELOPMENT OPPORTUNITIES

Accessibility for All

ACCESSIBLE EMAIL

Compose emails to ensure equal access to content.
CTLE-S140-502 F 3/20 10-10:45 a.m. L243 L. Dyrda

ACCESSIBLE DOCUMENTS

Create organized documents to reach individuals of diverse abilities and skills.
CTLE-S141-502 F 3/20 11-11:45 a.m. L243 S. Leturno

ACCESSIBLE PRESENTATIONS

Create presentations to reach individuals of diverse abilities.
CTLE-S142-502 F 3/20 Noon-12:45 p.m. L243 A. Marcasciano

ACCESSIBILITY IN CANVAS

Use a tool to scan courses and fix issues that may prevent access for some students.
CTLE-S144-502 F 3/20 2-2:45 p.m. L243 L. Dyrda

ACCESSIBLE VIDEO

Create video to reach individuals of diverse abilities and situations.
CTLE-S143-502 F 3/20 3-3:45 p.m. L243 S. Leturno

ACCESSIBLE EMAIL

Compose emails to ensure equal access to content.
CTLE-S140-503 M 4/20 10-10:45 a.m. L243 A. Marcasciano

ACCESSIBLE DOCUMENTS

Create organized documents to reach individuals of diverse abilities and skills.
CTLE-S141-503 M 4/20 2-2:45 p.m. L243 A. Marcasciano

ACCESSIBLE PRESENTATIONS

Create presentations to reach individuals of diverse abilities.
CTLE-S142-503 M 4/20 9-9:45 p.m. L243 S. Leturno

ACCESSIBLE VIDEO

Create video to reach individuals of diverse abilities and situations.
CTLE-S143-503 M 4/20 11-11:45 a.m. L243 L. Dyrda

ACCESSIBILITY IN CANVAS

Use a tool to scan courses and fix issues that may prevent access for some students.
CTLE-S144-503 M 4/20 3-3:45 p.m. L243 A. Marcasciano

Student Support

NO-TECH OPTIONS

Immediate strategies to engage students without using technology.
CTLF-S120-503 M 3/16 5-5:50 p.m. L244 S. Gallagher

NO-TECH OPTIONS

Immediate strategies to engage students without using technology.
CTLF-S120-504 T 3/17 5- 5:50 p.m. L244 S. Gallagher

TITLE IX TRAINING

It's on Us! Learn to respond, refer and report misconduct.
CTLF-S117-502 W 3/18 1-2 p.m. A173 K. Marshall, J. Jenkins

DIVERSIFY YOUR CONTENT

Change the way we look at course content.
CTLF-S140-501 W 4/8 2-2:50 p.m. L243 A. Marcasciano

VIDEO FOR ENGAGEMENT

Engage students with different forms of video.
CTLF-S141-501 W 4/8 3-3:50 p.m. L243 A. Marcasciano

BACKWARDS COURSE PLANNING

Planning to start/revise a course? Start from the end!
CTLF-S142-501 W 4/8 4-4:50 p.m. L243 A. Marcasciano

TITLE IX TRAINING

It's on Us! Learn to respond, refer and report misconduct.
CTLF-S117-503 R 4/16 4-5 p.m. A171 K. Marshall, J. Jenkins

Technology

FACULTY SELF-SERVICE - OPEN LAB

Learn to use the updated Faculty Self-Service tools to enter grades and verifications.
CTLF-T146-561 F 3/6 9:30 -10:30 a.m. L243 S. Leturno

CYBERSECURITY AWARENESS

Learn awareness and defense against common cyberattacks, and demonstrated methods hackers use to compromise systems and networks.
CTLE-T142-501 T 3/30 10-11 a.m. L243 N. Hutchison

WINDOWS 10 AND MS OFFICE 2016

Explore Windows 10 and Microsoft Office 2017.

CTLE-T110-502 R 4/16 9-9:45 p.m. L243 S. Leturno

MS POWERPOINT BEST PRACTICES

How to improve your presentation skills.

CTLE-T126-501 R 4/16 11-11:45 a.m. L243 A. Marcasciano

MICROSOFT WORD MAIL MERGE

Merging made easy.

CTLE-T208-501 R 4/16 10-10:45 a.m. L243 L. Dyrda

FILE MANAGEMENT AND STORAGE

Simple steps to organizing your files.

CTLE-T104-502 R 4/30 1-1:45 p.m. L243 L. Dyrda

FACULTY SELF-SERVICE - OPEN LAB

Learn to use the updated Faculty Self-Service tools to enter grades and verifications.

CTLF-T146-562 M 5/4 1:30-2:30 p.m. L243 S. Leturno

FACULTY SELF-SERVICE - OPEN LAB

Learn to use the updated faculty self-service tools to enter grades and verifications

CTLF-T146-563 T 5/5 10:30-11:30 a.m. L243 S. Leturno

Canvas

CANVAS GRADES: GETTING STARTED

Would you get an A+ in Canvas Grades? Learn how to get started grading in Canvas.

CTLF-C092-501 W 3/3 10:15-10:45 a.m. L243 L. Dyrda

COLLECT STUDENT WORK IN CANVAS

Create assignments to accept and grade student submissions online.

CTLF-C115-501 M 3/3 11-11:50 a.m. L243 L. Dyrda

CANVAS: COMMUNICATIONS

Learn about the various communication features available in Canvas.

CTLF-C201-501 T 3/17 2-2:50 p.m. L243 L. Dyrda

CANVAS: CONFERENCES WITH BIG BLUE BUTTON

Conferences are a great way to engage your students in a live video setting.

CTLF-C204-501 W 3/18 11-11:50 a.m. L243 A. Marcasciano

CANVAS: DUE DATES

Learn the benefits of using due dates in Canvas and tips to manage dates from one semester to another.

CTLF-C103-530 R 3/19 1-1:50 p.m. Online L. Dyrda

CANVAS: ORGANIZING CONTENT

Organizing your online course content can make life easier, and it better helps your students by clearly communicating your expectations in a timely fashion.

CTLF-C117-530 W 3/25 Open Online S. Leturno

Canvas 2022: It is still our clear choice?

Join in informal conversations to help determine if Canvas is still the college's best LMS choice for the future.

CTLF-C080-502 F 3/27 Noon-12:50 p.m. L244 L. Dyrda

CANVAS: NEW PLAGIARISM TOOL

Kick the tires on our new plagiarism tool, SIMCheck.

CTLF-C112-502 W 4/1 2:30-3 p.m. L243 S. Leturno

CTLF-C112-503 R 4/23 10-10:30 a.m. L243 A. Marcasciano

CANVAS: NEW QUIZZES TOOL

The Quizzes tool in Canvas is getting modernized. Learn about the changes and enhancements.

CTLF-C211-501 T 4/7 10-10:50 a.m. L243 L. Dyrda

CANVAS: NEW QUIZZES TOOL

The Quizzes tool in Canvas is getting modernized. Learn about the changes and enhancements.

CTLF-C211-502 W 4/22 2-2:50 p.m. L243 L. Dyrda

CTLF-C211-503 M 4/27 9-9:50 a.m. L243 L. Dyrda

CTLF-C211-504 R 5/7 1:30-2:20 p.m. L243 L. Dyrda

Copyright

COPYRIGHT FOR INSTRUCTORS

Make simple and wise choices when using copyrighted materials.

CTLF-I106-501 T 4/7 Noon-1 p.m. L243 L. Semmerling

Sustainability

RECYCLING AT MVCC

Recycling can be confusing. Learn to do it well at Moraine Valley and at home.

CTLE-V116-502 R 4/9 Noon-1 p.m. L277 S. Presseller

For the most up-to-date offerings and full descriptions, visit us at ctl.morainevalley.edu/events.

To register, go to MVConnect under "Search, register, and pay for Non-Credit classes."

Need accommodations? Email requests or call us. Provide a minimum notice of seven days.

Building L, Room L244 • (708) 974-5347

ctl@morainevalley.edu • ctl.morainevalley.edu • Twitter @morainectl